

Woonsocket Education Dept
108 High Street
Woonsocket, RI 02895
401-767-4679
401-767-4647-fax

Woonsocket Education Department

April 2, 2018

Re: Non Public Textbook Loan Program

Students who reside in Woonsocket, RI and have textbooks out on loan may return them to the McFee Administration Bldg., (108 High Street, Woonsocket, RI 02895) from 8am – 1pm on June 19, 20, 21, and June 26, 27 and 28th. They can also bring their textbook list for next year and place their orders at the same time. (see attached form)

Thank you,

Sincerely,



Cathy Kopec

Cathy Kopec
Textbook Coordinator
Phone-401-767-4679 or Fax-401-767-4647

ckopec@woonsocketschools.com

**WOONSOCKET EDUCATION DEPARTMENT
TEXTBOOK LOAN PROGRAM
SCHOOL YEAR 2018-2019**

STUDENT'S NAME: _____ Parent's Name: _____
TEL# _____

***Email _____

**** PLEASE PRINT CLEARLY ****

STREET ADDRESS: _____ WUNSOCKET, RI 02895

SCHOOL: _____ GRADE: _____

BOOKS ON LOAN:

TITLE OF BOOK (not course title)	13 digit ISBN.#	condition : office use only
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|-----------|-------|-------|
| (1) _____ | _____ | _____ |
| (2) _____ | _____ | _____ |
| (3) _____ | _____ | _____ |
| (4) _____ | _____ | _____ |
| (5) _____ | _____ | _____ |
| (6) _____ | _____ | _____ |

Condition of book upon release as identified above: 1---Excellent – New Book
2---Good – Slightly Used, writing on some pages, no torn pages
3---Fair –Writing on many pages and/or on sides of book, some torn pages
4---Poor-Broken binding, many torn pages, damages irreparable

Notice:
It is my understanding that I am solely responsible for books on loan to me. Books taken on loan will be returned at the end of the school year in the same condition as when I received them. I agree with the condition of the books as identified above.
Any books which become damaged, written in or lost while on loan to me will require payment in full to the Woonsocket Education Dept. If books are not returned or paid for at the end of the school year then the books that I will need for the following school year will not be issued to me.

books

_____ Signature: Student/Parent- <u>SIGN AT PICK-UP</u>	_____ <u>Date of pick-up</u>
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_____ Signature: Student/Parent- <u>SIGN AT PICK-UP</u>	_____ <u>Date of pick-up</u>
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