



# Smithfield School Department

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**Judith Paolucci, Ph.D.**  
Superintendent

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Assistant Superintendent

TO: Principals of Non-Public Schools  
FROM: Robert M. O'Brien, Superintendent  
DATE: March 1, 2018  
RE: TEXTBOOK LOAN

Prior to the close of school, please notify students from Smithfield/Greenville of the following schedule for ordering books for the 2018-2019 school year, as well as returning books currently out on loan from the Smithfield School Department.

**Please notify students that there is an online process for requesting books. Directions and forms can be found at our website [www.smithfield-ps.org](http://www.smithfield-ps.org).**

## SMITHFIELD TEXTBOOK LOAN PROGRAM FOR NON-PUBLIC SCHOOL STUDENTS

Non-public school pupils who are residents of Smithfield may apply at the Smithfield School Department, 49 Farnum Pike, Smithfield, Rhode Island for the loan of textbooks in Mathematics, Foreign Language, Science, English, and Social Studies for Grades K-12 on the following dates from **8:30 am to 2:30 pm**:

**Tuesday June 12, 2018**  
**Wednesday June 13, 2018**  
**Thursday June 14, 2018**

Books from the previous school year must be returned before any new books will be issued. Requests must be made in person. Late requests will not be honored. Proof of Residency is required to borrow books. Requested textbooks must be on the State Approved List. A list of all approved books can be found on the RIDE website at [www.eride.ri.gov/eride2k5/TextbookInventory](http://www.eride.ri.gov/eride2k5/TextbookInventory). All books must be ordered through the Smithfield School Department. No reimbursements will be made for books purchased privately.

Students must have the following information for each book:

**TITLE, AUTHOR, PUBLISHER, ISBN #, AND COPYRIGHT DATE.**

**Please inform students that mid-year requests for Class changes will not be honored.**

**PRINCIPALS:** If you have not already done so, please send this office a list of textbooks to be used by your school for the 2018-2019 school year. It is important that students know what they need for the courses they will be taking in the Fall.

JJP/tb

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