

# Non-Public Schools Request for Books

## Non-Public Schools Request for Book Form

### **FOR INCOMING FRESHMAN OR ANY NEW STUDENT:**

Incoming freshman, or any new student who does not have books to return will again be able to order their books online. All students who attend *non-public secondary schools* may borrow Science, Mathematics, History/Social Studies, Foreign Language and Language Arts. You can find the "Textbook Center" on our website ([www.johnstonschools.org](http://www.johnstonschools.org)) under the Student/Parent link along with all necessary forms and the state textbook list. Please be sure to fill out online forms completely and accurately.

All orders **MUST** be received no later than **June 29, 2018**.

Please make sure forms are filled in correctly before submitting. Failure to do so may result in a delay receiving your books.

Ferri Middle School Entrance B2 Text Book Drop Off Door

### **LATE REQUESTS WILL NOT BE HONORED.**

You may also order in person on the following dates:

Wednesday **June 25, 2018** - Wednesday **June 29, 2018**

Hours are 8:00 AM - 1:30 PM

- No orders will be accepted unless all books are returned from the previous year.
- No Reimbursements will be made for books purchased privately
- Any questions, please call 401-233-1930 ex. 2955 or email Nicole DiSano([ndisano@johnstonschools.org](mailto:ndisano@johnstonschools.org)) or Donna Greco ([dgreco@johnstonschools.org](mailto:dgreco@johnstonschools.org))
- You will receive a phone call when your books are ready to be picked up.

### **GRADUATING SENIORS (June 2018)**

Any graduating senior who wants to return their books early please do so by calling 233-1930 ext. 2955 to drop them off.

# JOHNSTON PUBLIC SCHOOLS

## Request for Textbook Loan Conditions

### **Policy on Lending of Textbooks for Non-Public School Students**

The Town of Johnston shall accept orders for textbooks for non public students each year only within the posted dates in order for the district to assure receipt in time for the start of school. The only obligation the district has is to ***provide textbooks, not cash reimbursements.***

Any person who fails to order their books during that time may order later but will be required to wait for the books to arrive. No refunds of purchases will be allowed. In addition, any person who chooses to purchase books at the school, or any books required by the schools that are not on the state approved list **will not** be eligible for reimbursement from the Johnston School Department.

Parents/Guardians ordering books beyond our posted period must sign a statement acknowledging their understanding and acceptance that the book(s) not in stock will not be ordered.

***It is the responsibility of the borrower to return the book(s) undamaged, or pay for restitution.***

*Borrowers must return textbooks at the end of the school year. Failure to do so will jeopardize further lending of books.*

**JOHNSTON SCHOOL DEPARTMENT**  
**TO BE COMPLETED AND SIGNED BY PARENT/GUARDIAN**

STUDENT NAME \_\_\_\_\_  
Last First

STREET \_\_\_\_\_ JOHNSTON, RI 02919

PHONE \_\_\_\_\_ DATE \_\_\_\_\_

SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

E-MAIL \_\_\_\_\_

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TITLE #1 \_\_\_\_\_

SUBJECT \_\_\_\_\_

ISBN# \_\_\_\_\_

AUTHOR \_\_\_\_\_

PUBLISHER \_\_\_\_\_

© DATE \_\_\_\_\_

CONDITION \_\_\_\_\_

**REQUEST FOR TEXTBOOK LOAN  
CONDITIONS**

Books will be issued only if they appear on the Approved List as published by the RI Department of Education. Unless all of the information requested under the Textbook section of the form is supplied correctly, the Johnston School Department cannot accept responsibility for resulting transactions.

**It is the responsibility of the borrower to return the book(s) undamaged, or pay for restitution.**

Borrowers must return textbooks at the end of the school year. Failure to do so will jeopardize further lending of books.

Date Received/ init. \_\_\_\_\_ Date Returned /init. \_\_\_\_\_

TITLE #2 \_\_\_\_\_

SUBJECT \_\_\_\_\_

ISBN# \_\_\_\_\_

AUTHOR \_\_\_\_\_

PUBLISHER \_\_\_\_\_

© DATE \_\_\_\_\_

CONDITION \_\_\_\_\_

Date Received/ init. \_\_\_\_\_ Date Returned /init. \_\_\_\_\_

**PARENT/GUARDIAN AGREEMENT**

ACKNOWLEDGEMENT OF  
TEXTBOOK CONDITION

UPON MY RECEIPT

**I acknowledge by my signature for each book the receipt of the book(s) and agree that I inspected the textbook(s) and have determined that the bookbinding is intact, there are no torn pages, and it is undamaged.**

\_\_\_\_\_  
(Parent or Guardian)

TITLE #3 \_\_\_\_\_  
SUBJECT \_\_\_\_\_  
ISBN# \_\_\_\_\_  
AUTHOR \_\_\_\_\_  
PUBLISHER \_\_\_\_\_  
© DATE \_\_\_\_\_  
CONDITION \_\_\_\_\_

\_\_\_\_\_

Date Received/ init.                      Date Returned /init.

TITLE #4 \_\_\_\_\_  
SUBJECT \_\_\_\_\_  
ISBN# \_\_\_\_\_  
AUTHOR \_\_\_\_\_  
PUBLISHER \_\_\_\_\_  
© DATE \_\_\_\_\_  
CONDITION \_\_\_\_\_

\_\_\_\_\_

Date Received/ init.                      Date Returned /init.

TITLE #5 \_\_\_\_\_  
SUBJECT \_\_\_\_\_  
ISBN# \_\_\_\_\_  
AUTHOR \_\_\_\_\_  
PUBLISHER \_\_\_\_\_  
© DATE \_\_\_\_\_  
CONDITION \_\_\_\_\_

\_\_\_\_\_

Date Received/ init.                      Date Returned /init.

**Extra Titles (if needed)**

TITLE : \_\_\_\_\_  
SUBJECT \_\_\_\_\_  
ISBN# \_\_\_\_\_  
AUTHOR \_\_\_\_\_  
PUBLISHER \_\_\_\_\_  
© DATE \_\_\_\_\_  
CONDITION \_\_\_\_\_

\_\_\_\_\_

Date Received/init.                      Date Returned/init.

TITLE : \_\_\_\_\_  
SUBJECT \_\_\_\_\_  
ISBN# \_\_\_\_\_  
AUTHOR \_\_\_\_\_  
PUBLISHER \_\_\_\_\_  
© DATE \_\_\_\_\_  
CONDITION \_\_\_\_\_

\_\_\_\_\_

Date Received/init.                      Date Returned/init.