

# Burrillville School Department

ADMINISTRATIVE OFFICES  
2300 BRONCO HIGHWAY  
HARRISVILLE, RI 02830



TELEPHONE: 401-568-1303  
TTY: 1-800-745-5555  
VOICE: 1-800-745-6575  
FAX: 401-568-1337

May 3, 2019

Dear Parent,

This is to inform you that orders for Non-Public School Textbooks for the 2019-2020 School Year will be accepted:

**June 3rd through July 12<sup>th</sup>  
Weekdays from 8:30 AM to 3:30 PM  
Administration Office  
Burrillville School Department  
2300 Bronco Highway, Harrisville**

Additional order forms may be downloaded from the Burrillville School Department website ([bsd-ri.net](http://bsd-ri.net)). **Please note: The office will be closed Thursday, July 4.**

According to our records, the following books were loaned to your child(ren) for the current school year. These must be returned prior to processing new orders.

In an ongoing effort to ensure that all students have their textbooks in a timely manner, we ask that you **please place orders at the earliest possible date**. If you have any questions or require special arrangements, please contact me at 568-1301 extension 1103 or email me at [schmiedela@bsd-ri.net](mailto:schmiedela@bsd-ri.net).

Thank you for your cooperation.

Sincerely,

Anne Schmiedel  
Textbook Coordinator

Date Notified: \_\_\_\_\_

Burrillville School Department  
2300 Bronco Highway, Harrisville, RI 02830  
Telephone: 568-1301

**Non-Public School Textbook Loan Agreement**  
2019-2020 School Year

NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

2019-20 GRADE: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

Order Date	ISBN #	Title	Cond.	Delivery Date	Initials	Return Date

It is the policy of the Burrillville School Department to provide Science, Mathematics, Foreign Language, English/Language Arts and Social Studies textbooks to resident pupils attending non-public school. It is understood and agreed to by the parent/guardian whose signature appears below that these textbooks are borrowed and must be returned at the end of the school year. It is further agreed that the School Department will be reimbursed for any book(s) not returned in usable condition.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_