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**Saint Raphael Academy**  
VIRTUAL BOOKSTORE

The exclusive "One-Stop Shopping" location for all your student textbook needs.

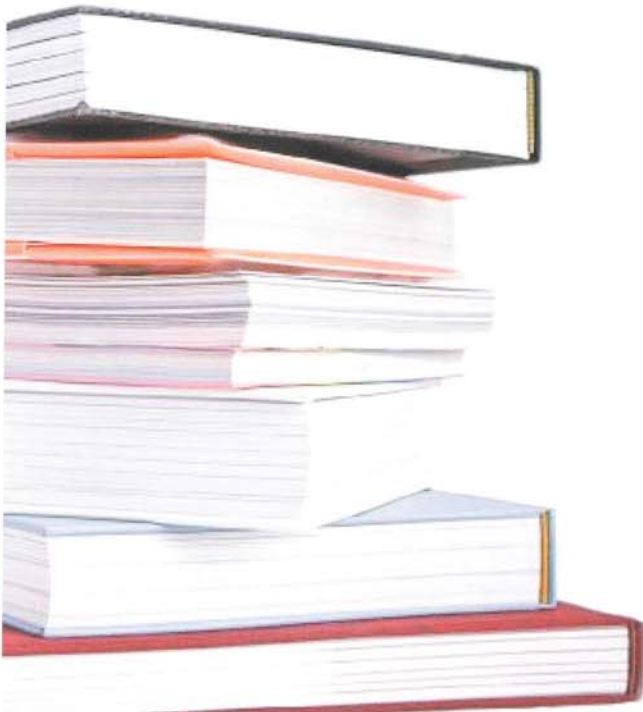
## IT'S EASY!

You can access the virtual bookstore through your school specific URL:

**[www.saintraphaelacademy.bkstr.com](http://www.saintraphaelacademy.bkstr.com)**

OR

1. GO to [www.efollett.com](http://www.efollett.com)
2. Select your state and institution from the drop-down menu under United States K-12.
3. SHOP – Click on "Textbooks" on the Home Page and then just follow the simple instructions to purchase your items.



## VIRTUAL BOOKSTORE Q & A

- **When will the Virtual Bookstore open?**

Visit your stores site a few weeks before school starts to order your textbooks.

- **What if I don't have a computer?**

Fax your order to 1.800.621.4187 or Call 877.827.2665

- **Where will the books be shipped?**

All orders are shipped directly to your home or other address provided.

- **How will shipping be handled?**

Federal Express

- **How will returns work?**

Follett Virtual Bookstores will accept book returns up to 30 days from purchase or from the first day of class, which ever is later. Call 877.827.2665 for authorization and processing.

- **What methods of payment are accepted?**

We accept American Express, Mastercard, Visa, Check or Money Order.

ANY ADDITIONAL QUESTIONS?

CONTACT US AT 877.827.2665



BEING A PARENT IS HARD.  
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Visit the Saint Raphael Academy official online bookstore a few weeks before school starts to begin ordering.

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or call toll-free 1.877.827.2665

# Ordering Textbooks at Follett Virtual Bookstores



## HOW TO FIND YOUR BOOKS

1. Go to [www.efollett.com](http://www.efollett.com)
2. Select your state and school from list, then click 'Submit.'
3. You will now be directed to your school's very own virtual bookstore. Click on 'Textbooks' to purchase books.
4. Select the term for which you will be purchasing books (e.g. 'Fall Year' or 'Summer Reading'). Follow your course schedule, and click submit to see the required and recommended course books.
5. All of the items will automatically be checked for purchase. To remove a textbook, uncheck the box next to 'Buy This Item.'
6. Add books to your cart.
7. Once you have reviewed your order for accuracy and are ready to check out, select a 'Textbook New/Used Condition' preference at the bottom of the page and then click 'Checkout.'

## HOW TO CHECKOUT


1. If you have shopped with Follett Virtual Bookstores before, enter your email address and password, and click 'login'.
2. If you are new to Follett Virtual Bookstores, please click register to set up an account.
3. You will then be asked to select your shipping options. Orders are shipped by FedEx Ground, 2nd Day, or Next Business Day (unless otherwise available to select regions where necessary).
4. To ship to an address other than the default address displayed, click 'Add a New Address.' Once the correct shipping address is displayed, click 'Continue Checkout.'

## HOW TO PAY

1. Please enter the names of the student(s) that will be using the textbooks being purchased.
2. Select 'Payment Type' under 'Payment Info,' and enter in the fields associated with that payment option.
3. Review the details of your order one last time, and then click 'Complete My Order' for the order to be processed. An electronic confirmation will be sent to your email address confirming the order.

For more information, contact 877.827.2665

[WWW.EFOLLETT.COM](http://WWW.EFOLLETT.COM)

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VIRTUAL BOOKSTORES